**SUMMARY OF MEETING NUMBER 52**

**30 January 2023 – In Person and via Teams**

**PRESENT**

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| **NAME** | **REPRESENTING** |
| PCC Lisa Townsend (LT) – Chair (in person)  | Police and Crime Commissioner for Surrey – South East Region  |
| Ellie Vesey-Thompson (EVT) (in person) | Deputy Police and Crime Commissioner for Surrey – South East Region  |
| CC John Campbell QPM (JC) Vice Chair (in person) | Chief Constable Thames Valley Police – South East Region  |
| PCC Jonathan Evison (JE) (in person) | Police and Crime Commissioner for Humberside - North East Region |
| Paul Wainwright (PW) (in person) | Head of Assurance & Statutory Duties – OPCC for Humberside  |
| ACO Gary Ridley (GR) on behalf of CC Jo Farrell  | Assistant Chief Officer Durham Police – North East Region  |
| PCC Peter McCall (PM) | Police and Crime Commissioner for Cumbria – North West Region |
| CC Mark Roberts (MR)(in person) | Chief Constable Cheshire Police – North West Region  |
| Jonathan Jardine (JJ) on behalf of PFCC Ben Adams (BA) | Chief Executive, West Midlands OPCC - West Midlands Region |
| CC Debra Tedds (DT) | Chief Constable Warwickshire Police – West Midlands Region  |
| PCC Marc Jones (MJ) | Police and Crime Commissioner for Lincolnshire Police – East Midlands Region |
| ACC Gary Hooks (GH) on behalf of CC Rachel Swann (in person) | Assistant Chief Constable for Nottinghamshire Police – East Midlands Region  |
| DAC Laurence Taylor (LTa)(in person) | Metropolitan Police Service – London Region & Chair of NPAS IAGNPCC Drones Lead  |
| PCC Festus Akinbusoye (FA) | Police and Crime Commissioner for Bedfordshire Police – Eastern Region  |
| CC Ben Julian-Harrington QPM (BJH) | Chief Constable Essex Police – Eastern Region  |
| PCC Philip Wilkinson (PW)  | Police and Crime Commissioner for Wiltshire Police – South West Region |
| CC Scott Chilton (SC) | Chief Constable Dorset Police – South West Region  |
| PCC Dafydd Llywelyn (DL)  | Police and Crime Commissioner for Dyfed-Powys Police – Wales Region  |
| CC Pam Kelly (PK) | Chief Constable Gwent Police - Wales Region  |
| Alison Lowe OBE (AL) (in person) | Deputy Mayor for Police and Crime West Yorkshire Combined Authority (WYCA)  |
| Liz Hunter (LH) (in person) | Director Policing, Environment and Place West Yorkshire Combined Authority (WYCA) |
| CC John Robins QPM (JR)(in person)  | Chief Constable - West Yorkshire Police – Police Air Operations Certificate Holder (PAOC) |
| Katherine Johnson (KJ) | Assistant Chief Officer – Business Operations West Yorkshire Police  |
| Mark Reeves (MR)(in person) | Finance and Commercial Services Director – West Yorkshire Police  |
| ACC Scott Bisset (SB) (in person) | Aviation Advisor – Transition Programme Board |
| Rod Brown (RBr)(in person) | Programme Director – Transition Programme Board  |
| Ch/Supt Vicki White (VW) (in person) | NPAS Chief Operating Officer/Accountable Manager |
| Glenn Shelley (GS) (in person) | NPAS Head of Business Services  |
| James Cunningham (JC) | NPAS Head of Aviation Safety |
| Lisa Fleming (LF) (in person) | NPAS Communications Lead  |
| Monique Wrench (MW) | National Police Capabilities Unit - Home Office |
| Aphra Brannan (AB) | National Police Capabilities Unit – Home Office |
| Caroline Allen (CA) on behalf of Rebecca Brookes  | Head of Legal & Governance Services – West Yorkshire Combined Authority (WYCA) |
| Caroline Fleming (CF) (in person) | Commercial Lawyer, West Yorkshire Legal Services |
| Lianne Deeming (LD) (in person) | Chief Executive, BlueLight Commercial  |
| Simon Efford (SE) | APCC Secretariat |
| Melanie Jaundziekars (MJa) (in person) | NPAS Executive Office Manager |

**APOLOGIES**

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| **NAME** | **REPRESENTING** |
| CC Jo Farrell (JF) | Chief Constable Durham Police – North East Region  |
| CC Rachel Swann QPM (RS)  | Chief Constable Derbyshire Police – East Midlands Region |
| PFCC Ben Adams (BA)  | Police Fire & Rescue and Crime Commissioner for Staffordshire Police - West Midlands Region |
| Robin Merrett (RM) | Mayor’s Office for Police and Crime (MOPAC) |
| Rebecca Brookes (RB) | Head of Legal & Governance Services – West Yorkshire Combined Authority (WYCA) |

PCC Lisa Townsend (LT) opened the meeting and thanked everyone for their attendance either via Teams or in person.

1. **ATTENDANCE AND APOLOGIES**

Apologies were noted and recorded.

1. **DECLARATIONS OF INTEREST**

Alison Lowe (AL) raised that she sits on the Board of Directors of BLC.

**3. MINUTES OF MEETINGS HELD ON 19 OCTOBER 2022**

Minutes were agreed as an accurate record

**4. ACTIONS**

All actions were discharged.

1. **NPAS BUDGET AND CONTRIBUTIONS 2023/24**

Mark Reeves (MR) presented the balanced revenue budget for the financial year 2022/23.

**NPAS MEDIUM TERM FINANCIAL FORECAST (MTFF) AND RESERVES**

MR presented the draft Medium Term Financial Forecast (MTFF) for NPAS to 31 March 2026.

A conversation took place regarding drones and looking at how they are being used across the country, the effectiveness of the drones and how they complement the current fleet. The majority of PCC’s agreed that caution needed to be taken as drones were not the overall solution and there was still a requirement for air support to be provided by NPAS.

**NPAS FINANCIAL STATEMENT AND FORECAST POSITION**

MR presented the monitoring report and advised there have been a number of vacancies across the year and NPAS were delivering savings against the pay budget. MR stated there had been a significant underspend on spare parts due to these being more difficult to obtain and the price variance has been compensated by the volume variance.

1. **TRANSITION PROGRAMME UPDATE**

Rod Brown (RBr), Programme Director gave a short presentation and summarised the work to date to secure a future hosting arrangement for NPAS.

RBr advised that it had been agreed with the Home Office to write an Outline Business Case to identify a preferred option.

1. **AVIATION FLEET REPLACMENT PROGRAMME – COMMERCIAL AND LEGAL GOVERNANCE SUPPORT**

Lianne Deeming (LD) presented the paper and proposed that BlueLight Commercial (BLC) act as the Framework Owner and the NPAS Fleet Replacement Strategic Board (FRSB) Terms of Reference be amended as suggested.

1. **FIXED WING - BASE LOCATION**

Ch/Supt Vicki White (VW) advised members that NPAS had an opportunity to obtain hangar and office accommodation at East Midlands Airport.

Due to the need to progress quickly to secure the site, a decision was taken at the Local Strategic Board to progress a permanent home for the Fixed Wing Aircraft at East Midlands Airport subject to legal and financial due diligence and details of the tenancy.

**Date and time of next meeting: 23 March 2023**