# MINUTES

**NATIONAL POLICE AIR SERVICE (NPAS)**

**NATIONAL STRATEGIC BOARD – TRANSITION (MEETING NUMBER 48)**

**29 June 2022 – via Teams**

**PRESENT**

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| **NAME** | **REPRESENTING** |
| PCC Lisa Townsend (LT) - Chair | Police and Crime Commissioner for Surrey – South East Region  |
| CC John Campbell QPM (JC) Vice Chair | Chief Constable Thames Valley Police – South East Region  |
| PFCC Ben Adams (BA) | Police & Fire Crime Commissioner for Staffordshire – West Midlands Region |
| CC Debra Tedds (DT) | Chief Constable Warwickshire Police – West Midlands Region  |
| CC Rachel Swann (RS)  | Chief Constable Derbyshire Police – East Midlands Region |
| Paul Wainwright (PW) on behalf of PCC Jonathan Evison  | Assurance Manager – Office of the Police and Crime Commissioner Humberside - North East Region |
| CC Jo Farrell (JF) | Chief Constable Durham Police – North East Region  |
| PCC Peter McCall (PM) | Police and Crime Commissioner for Cumbria – North West Region |
| DAC Laurence Taylor (LTa) | Metropolitan Police Service – London Region & Chair of NPAS IAGNPCC Drones Lead  |
| CC Ben Julian-Harrington (BH) | Chief Constable Essex Police – Eastern Region  |
| PCC Mark Shelford (MS) | OPCC Avon & Somerset – South West Region |
| CC Scott Chilton (SC) | Chief Constable Dorset Police – South West Region  |
| PCC Dafydd Llywelyn (DL) | Police and Crime Commissioner for Dyfed-Powys Police – Wales Region  |
| CC Pam Kelly (PK) | Chief Constable Gwent Police - Wales Region  |
| Alison Lowe (AL) | Deputy Mayor West Yorkshire Combined Authority (WYCA)  |
| CC John Robins QPM (JR)  | Chief Constable - West Yorkshire Police – Police Air Operations Certificate Holder (PAOC) |
| Katherine Johnson (KJ) | Assistant Chief Officer – Business Operations West Yorkshire Police  |
| CC Rod Hansen QPM (RH)  | Chief Constable NPCC Aviation Lead - Gloucestershire Police - South West Region |
| Aphra Brannan (AB) | National Police Capabilities Unit - Home Office |
| Monique Wrench (MW) | National Police Capabilities Unit - Home Office |
| Mark Reeves (MR) | T/Director of Finance and Commercial Services – West Yorkshire Police  |
| Alan Reiss (AR) | Director of Strategy, Communications and Policing, West Yorkshire Combined Authority (WYCA) |
| Rebecca Brookes (RB) | Head of Legal & Governance Services – West Yorkshire Combined Authority (WYCA) |
| Caroline Fleming (CF) | Commercial Lawyer, West Yorkshire Legal Services |
| Lianne Deeming (LD) | Chief Executive, BlueLight Commercial  |
| Louise Williams (LW) | Regional Policy Officer – West Midlands Region |
| Caroline Peters (CP) | NPCC Aviation Programme Board |
| ACO Gary Ridley (GR) | Durham Police – representing NPCC Finance Committee |
| Simon Efford (SE) | APCC Secretariat |
| Melanie Jaundziekars (MJ) | NPAS Executive Office Manager |

**APOLOGIES**

|  |  |
| --- | --- |
| **NAME** | **REPRESENTING** |
| PCC Rupert Matthews (RM) | Police and Crime Commissioner for Leicestershire Police – East Midlands Region |
| PCC Giles Orpen-Smellie (GOS) | Police and Crime Commissioner for Norfolk Police – Eastern Region  |
| CC Mark Roberts (MR) (due to cancellation of the meeting via Outlook which was out of CC Robert’s control) | Chief Constable Cheshire Police – North West Region  |
| ACC Scott Bisset (SB)  | NPAS Chief Operating Officer/Accountable Manager  |
| Ch/Supt Vicki White (VW) | NPAS Transition  |
| Glenn Shelley (GS) | NPAS Head of Business Services  |
| Robin Merrett (RM)  | Mayor’s Office for Police and Crime (MOPAC) |
| James Cunningham (JCu) | NPAS Head of Aviation Safety |
| PCC Jonathan Evison (JE) | Police and Crime Commissioner Humberside - North East Region |
| Lisa Fleming (LF) | NPAS Communications Lead |

# ATTENDANCE AND APOLOGIES

Apologies were noted and recorded.

# 2. DECLARATIONS OF INTEREST

PCC Lisa Townsend (LT) and Alison Lowe (AL) raised that they sit on the Board of Directors of BlueLight Commercial.

# 3. MINUTES OF MEETINGS HELD ON 25 MAY 2022

Minutes were agreed as an accurate record.

# 4. ACTIONS

All actions were discharged.

#  5. GOLD GROUP UPDATE

CC Rod Hansen (RH) presented the paper and highlighted the developments post the last meeting. PCC Simon Foster (WMP) has written to Board members reaffirming the position that there was no prospect of West Midlands Police hosting NPAS. The MPS have written to the Gold Group outlining there are a number of issues still to be resolved and the MPS will continue to support the development of the model which is cost effective and efficient; but are unable to progress deliberations until a new Commissioner is in post.

RH advised members that the Deloitte report has been revised and WMP have been removed as they are no longer an ‘interested party’; the NSB are to decide any future phases going forward. Alison Lowe (AL) requested that Board Members have sight of the revised Deloitte report.

Lianne Deeming (LD) gave a short presentation and outlined the Programme Board proposals and Programme structure. A discussion took place regarding the three main programme/project management options together with an initial indication of costs namely:

Option 1 – Fully outsource

Option 2 – Internally resourced

Option 3 – Hybrid of Option 1 & 2.

PCC Dafydd Llywelyn (DL) raised that the work being undertaken in Wales is not at a mature stage and would not want to be excluded from the wider England and Wales solution.

A discussion took place regarding ACC Bisset (SB) becoming the SRO. RS raised concern around capacity and the ongoing issues with the fleet and stated she would want SB to focus on maintaining service throughout. CC John Robins (JR) advised that he had suggested SB as SRO out of pragmatism, speed and to get some practical elements into the work. JR outlined that SB would become SRO and Ch Supt Vicki White would become the Accountable Manager/Chief Operating Officer dealing with fleet issues/performance etc.

A discussion took place and Board Members took a vote regarding SB becoming the SRO/Snr Aviation Expert.

10 members voted in favour

3 voted against and wished to explore other options

**Resolved:**

**Board Members approved**

* **The Governance of the Programme Board structure directing to the NSB – volunteers for PCC/CC to be discussed at the July Board meeting**
* **Members were in support of the Hybrid model and to** **assign SB as the SRO/Snr Aviation Expert to assist BLC in developing scope of work, role profiles if necessary and clear outcomes to achieve timescale of 1st June 2023 to complete delivery option and the possibility of a Joint Chair**
* **Draft Terms of Reference to be discussed at the July NSB**

LD requested that the APCC give consideration as to whether there is someone who could undertake the Stakeholder Management role.

**Action 48.1 - APCC to consider whether there is someone who could undertake the Stakeholder Management role due to the interface they have with the Home Office Policy makers**

Board Members seeked permission from the Home Office to utilise the additional £5m Home Office funding to fund the hybrid model to the extent set out in the paper. Monique Wrench (MW) advised there would be no constraints to utilising the £5m funding but Board Members should be mindful this was oversight for the maintenance grants of the future fleet and this will need to be taken into account when utilising the funds.

**Resolved:**

* **PCC Board Members were in agreement to funding the transitional work utilising the £5m transitional funds from the Home Office**
* **Members agreed to the recruitment of a Programme Director and to start to assemble an internal team**
* **Members agreed for core membership of the Programme Board to consist of NPCC, APCC, BLC, Home Office**
* **Members agreed that BLC will lead on procurement**

**Action 48.2 – Programme Board/SB to give consideration as to what the legal governance and commercial workstream is and what role the Combined authority and/or representatives from WYP need to play to ensure that any spend is in line with contracts and standing orders**

**Action 48.3 – LD is to reach out to people to try and identify names for the next Board meeting**

**Action 48.4 – MJ to email Board members requesting that they contact LD and SB with any additional key questions which will underpin Stakeholder Mapping and the Options appraisals.**

A discussion took place regarding legacy funding for the Gold Group in the sum of £226k. Members approved the spend from July 2021 onwards but stated that any funding pre-dating the Gold Group/July 2021 should come back to the Board for agreement with a further breakdown around costs and evidence that the costs had been agreed by the Board.

Members agreed to meet as a National Strategic Board on a quarterly basis and the Programme Board to be held as necessary reporting direct to the NSB.

# 6. LETTER TO THE HOME OFFICE

Aphra Brannan (AB) thanked NPAS for the letter and advised that she had spoken with senior colleagues across government and it was confirmed that the issues raised were in connection with global supply chain issues.

LTa raised that NPAS are running a significantly reduced service for a lengthy period of time and the cost to NPAS will be significantly reduced if flying far less and what does that mean for regions and forces going forward.

It was agreed that a further report would be brought back to the July Board in relation to the impact of the fleet issues.

**Action 48.5 – NPAS to produce a report regarding the impact of the fleet issues to be discussed at the July Board**

# 7.ANY OTHER BUSINESS

No AOB was raised.

LT thanked members for their contribution.

**Date and time of next meeting: 20 July 2022**