



MINUTES

**NATIONAL POLICE AIR SERVICE (NPAS)
NATIONAL STRATEGIC BOARD (MEETING NUMBER 9)**

19 February 2015

PRESENT

NAME	REPRESENTING
PCC Mark Burns-Williamson OBE (MBW) Chair	Police and Crime Commissioner for West Yorkshire police – Lead Local Policing Body
T/CC Dee Collins QPM (DC)	West Yorkshire Police – Lead Local Chief Constable
Ch. Supt. Ian Whitehouse (IW)	NPAS Accountable Manager
Ollie Dismore (OD)	NPAS Director of Flight Operations
Supt Tyron Joyce (TJ)	NPAS Programme Director
Susan Carte (SC) (by phone)	NPAS Business Development Manager
CC Alex Marshall QPM (AM) (by phone)	CEO College of Policing – National Policing Lead for Aviation
Cmdr. David Musker (DM)	Metropolitan Police Service – London Region
PCC Barry Coppinger (BC)	Police and Crime Commissioner for Cleveland - North East Region
ACC Ian Wigggett (IW) (by phone)	Greater Manchester Police – North West Region – IAG Chair
PCC John Dwyer (JD)	Police and Crime Commissioner for Cheshire – North West Region
PCC Ron Ball (RB)	Police and Crime Commissioner for Warwickshire – Central Region
Supt. Darren Miles (DMi)	West Midlands Police – Central Region Representing CC Neil Rhodes
PCC Anthony Stansfeld (AS)	Police and Crime Commissioner for Thames Valley - South East Region
T/Chief Supt Simon Hawkins (SH) (by phone)	Suffolk Police - South East Region
PCC Christopher Salmon (CS)	Police & Crime Commissioner for Dyfed Powys – South West Region
CC Suzette Davenport (SD) (by Phone)	South West Region

RESTRICTED

CC Mark Polin QPM (MP)	North Wales Police – North West Region
ACC David McCall (DMc) (by phone)	British Transport Police
Supt Marc Warrender (by phone)	Gwent & South Wales Police
Rachel Watson (RWa)	Home Office –Head of Police Workforce and Capability Unit
Jonathan Scanlan (JS)	Home Office – Workforce and Capability Unit
Mark Reeves (MRe)	Head of Accountancy - Financial Accounts and Projects Manager West Yorkshire Police
Katherine Johnson (KJ)	Treasurer – West Yorkshire Office of Police and Crime Commissioner
Karen McGinnity (KM)	Head of HR Collaboration West Yorkshire Police
Janine Nelson (JN)	Commercial Lawyer West Yorkshire Force Solicitor
Steve Jones (SJ)	Acting NPAS Ground Operations Director
Martin Rahman (MRa)	Business Change Manager – Force Performance Improvement Unit (FPIU)
Gail Mawdsley (GM)	Business Change Officer – Force Performance Improvement Unit (FPIU)
Melanie Jaundziekars (MJ)	NPAS Secretary

APOLOGIES

NAME	REPRESENTING
Fraser Sampson (FS)	Chief Executive & Solicitor – Office of Police and Crime Commissioner for West Yorkshire
Sophie Abbott (SA)	T/Chief Finance Officer – West Yorkshire Office of Police and Crime Commissioner
Supt. Richard Watson (RW)	NPAS Director of Ground Operations
CC David Jones (DJ)	North Yorkshire Police – North East Region
ACC Stephen Barry (SB)	Sussex Police – South East Region
CC Colette Paul (CP)	Bedfordshire Police – South East Region
CC Neil Rhodes (NR)	Lincolnshire Police – Central Region
ACC Andy Frost (AF)	Northants Police – Central Region Representing CC Neil Rhodes
AC Mark Rowley (MR)	Metropolitan Police Service – Counter Terrorism
T/Commander Keith Surtees (KS)	Metropolitan Police Service (CT) – Representing AC Mark Rowley
Camilla Black (CB)	MOPAC

1. APOLOGIES

Noted and recorded.

2. DECLARATIONS OF INTEREST

No Declarations of Interest were raised.

3. MINUTES OF MEETING HELD 29 JANUARY 2015

Minutes were agreed and passed as a correct record. RWa raised the fact that in Section 8 of the minutes that the Home Office do not carry forward funds and this was duly noted and amended.

4. MATTERS ARISING/ACTIONS

See Action list for updates.

MATTERS ARISING

BC thanked TJ for the presentation that he had given to the North East region around the modelling.

5. NPAS OPTIMISED OPERATING MODEL

MRa presented what the proposed future operating model with 24/7 coverage looked like based on [REDACTED] having rotary and fixed wing). MRa explained this was with [REDACTED]. The presentation showed what coverage could be achieved from rotary aircraft and showed an indicative coverage from the fixed wing aircraft. It was noted that locations of fixed wing patrol areas could change in response to operational requirements and the modelling was done on the basis of using existing bases where possible to avoid significant capital expenditure.

JD asked if an evaluation over the next 12 months could be given to ensure NPAS have the correct operating model and it was acknowledged that a 12 month review had been built into the model. AM stated he was happy with the model and that it had his full support and offered NPAS his expertise along with a representative from the College of Policing to help and develop an evaluation tool.

Action 9.1 – TJ to lead on the evaluation and report progress to the Board

IW presented on the implementation plan should the Board accept the model and outlined the proposed closure dates for the following bases to enable NPAS to make savings.

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

RESTRICTED

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Note – CS joined the meeting due to train delays.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] (It was stressed that this was commercially sensitive information). SC and procurement are evaluating the tenders and part of the assessment will be to look at timescales. [REDACTED]

[REDACTED]

Any decisions made regarding the tenders will be finalised by the end of March 2015. AS suggested the team look at whether the aircraft are available from the factory.

DM stated that there are at least two forces that run a mix of rotary and fixed wing and that it is a different operational model for each type of aircraft. DM felt the model didn't articulate that. DM also stated he would like to see whether a swap from coverage to risk, harm and threat would affect the model.

MP acknowledged this was a difficult debate and raised the point about the Board reaching a decision on 29 January. Whilst respecting the decision was taken, due to the papers being issued late, MP pointed out it was virtually impossible to have effective consultations with Forces in a region 4 days before a meeting. MP agreed there is an acceptance that NPAS will deliver savings but felt it highly problematic to accept an operating model without an understanding of the costs and savings distribution. SD pointed out that the user requirements had been approved at National Chiefs Counsel. It was acknowledged that the proposed model had not gone to National Chiefs Counsel.

KM explained that NPAS are legally required to consult with staff and unions and carry out a 45 day period of consultation when the Board make a decision on the operating model.

CS stated he was reluctant to oppose the model as he recognised this was the direction that NPAS needed to move in even though it appeared the agreement that Dyfed Powys signed had changed. CS felt NPAS needed to improve on communications to its customers.

TJ stated that he would be writing to the IAG leads and was happy to present and offer a roadshow to every region. It was noted that this would be helpful.

BC raised concerns regarding Cleveland paying disproportionate costs for the changed service and asked how it was proposed to deal with media requests.

RESTRICTED

It was agreed that a single point of contact was most suitable and all press enquiries should be sent for the attention of IW.

DM stated that he would like to see what the operational model is in terms of tasking before signing up. TJ assured DM that NPAS would deliver the service stated in the Service Level Agreement (SLA) that the Metropolitan Police Service (MPS) signed up to. NPAS previously mapped the MPS requirements and assurances were given that NPAS will meet those requirements. DM stated he was happy with the clarification. A vote was then taken on the proposed model.

Agreed – The Board supported the recommendation in favour of the new operating model.

Action 9.2 – all Board members, Chief Constables and Police & Crime Commissioners to be made aware of the decisions the Board made and a communication to be sent out following the meeting from DC and MBW.

6. NPAS RECENT CORRESPONDENCE

The correspondence was acknowledged by the Board and MBW emphasised how important it was to agree the financial model as soon as possible. The working group of Police and Crime Commissioners agreed to meet in the coming weeks.

7. NPAS BUDGET 15/16 AND BEYOND

MRe gave a brief update on the financial position with a forecast out-turn for 2014/15 as £1m underspend. The Board agreed at the previous meeting that any underspend should be utilised in the development and implementation of the new operating model. The budget in 15/16 has been predicated on forces continuing at the 2014/15 levels for the 2015/16 financial year and that planned savings from NPAS are to be used to reduce force contributions once delivered.

DMi stated that when forces requested a reduction in hours the expectation was a reduction in cost. DC acknowledged the timing of the NPAS request for Force hours caused confusion. IW stated the detail has assisted the modelling work. MBW reiterated the importance of the financial working group and reminded members that correspondence went to all Police and Crime Commissioners and Chief Constables in November to plan for the same contributions in 2015/16.

MRe stated that the planning assumption for savings is on the basis that by 1 April 2017 the new operating model will be implemented

CS asked how the budget is scrutinised and MRe explained the process. The Board asked for more detailed financial information to be provided at future Board meetings.

RESTRICTED

Action 9.3 – KJ, NB and MRe to discuss and provide more detailed financial information to future boards.

A discussion took place regarding the monitoring of ongoing work such as maintenance and projects and the associated costs.

Action 9.4 - Ongoing procurement projects with NPAS to be presented at future boards.

A vote then took place on the budget proposals for 2015/16.

Agreed – the Board approved the budget for 2015/16 and agreed to proactively monitor the budget and progress towards the new operating model.

8. ANY OTHER BUSINESS

[REDACTED]
[REDACTED]) to enter into a partnership with NPAS. SC is also seeking opportunities to bring in other partners to generate income for NPAS and IW will ensure NPAS prepare a briefing paper for the next Board meeting.

There is a tender out for DEFRA (Department for Environment, Food and Rural Affairs) that NPAS cannot bid for at this time but there may be other collaborative opportunities.

On 4 March 2015 OD and RWa are meeting to assess support by not having a Home Office Aviation Adviser. JD stated that it would be useful to understand this in more detail.

Action 9.5 – Updates on income generation to be added to future agendas and SC to prepare a briefing paper on FRS proposal.

A discussion took place around [REDACTED] and it was noted that this sits with the National Lead for Aviation. AM had recently spoken to ACC Steve Barry who leads in this area. DC would ask Steve Barry if he could provide a briefing paper to a future Board.

[REDACTED]
[REDACTED]
[REDACTED]

**Date and time of next meeting - 24 March 2015 - 12.00pm – 3.00pm
Carr Gate, Bradford Road, Wakefield, WF2 0QD.**